

HUISH CHAMPFLOWER PARISH COUNCIL

Clerk to the Parish: Dorothy Hayward

Email: ParishClerk@HuishChampflower.org

Annual Meeting of Huish Champflower Parish Council held on the 9th May 2023 at 7:30 pm in the village hall

Present: Dorothy Hayward (DH-Clerk), Mary Abel (MA), Stephen Kimsey (SK) (Chair), Louise Cook (LC), Marc Vyvyan-Jones (MVJ), Chris Chanter (CC), and Clr Steven Pugsley.

1	Apologies Cllr Francis Nicholson (FN), Sarah Payne (S Pa), Stephen Powles (S Po)	
2	Declarations of Interest- None	
3	Election of Chairman- Stephen Kimsey was nominated and proposed as Chairman by Chris Chanter and seconded by Louise Cook, he was unanimously re-elected as Chairman.	
4	Acceptance of Office. SK verbally accepted the office, the acceptance of office form to be completed shortly	SK
5	Election of Vice Chairman- Mary Abel was nominated and proposed by Stephen Kimsey and seconded by Marc Vyvyan-Jones, Mary was unanimously elected as Vice Chair	
6	Acceptance of Office. MA verbally accepted the office, the acceptance of office form to be completed shortly	MA
7	Acceptance of the Accounts for the year 2022-23. The AGAR return has been completed and audited. Copies of the figures have been sent to all councillors, there were no queries. AGAR form signed off and a scanned copy will be sent to SK for the website and DH will send the return in.	SK DH
8	Risk Register and Asset register. When Andrew Smith audited the accounts he mentioned that we should have these two registers in place. Mary from her audit course said we should keep the costs on these the price that was originally paid, DH will need to investigate the historical finances for this. We will need to add the defibrillator even though we didn't pay for this. Phone box was £1, there are 6 grit bins, and 3 noticeboards. The risk register needs everyone to have a think about	DH All
9	Minutes of the previous meeting 24th May 2022 All agreed that these were a true record and were signed off by SK	
10	Matters Arising Scrambling bikes and off-road vehicles is still a problem and damaging the ancient monument. MVJ and CC to discuss with English Heritage and the PCSO. The adjacent bridleway and various woodland areas are also being used by bikes. Stephen Pugsley suggested that Somerset Heritage might also be able to help. Would a sign about CCTV deter the riders? Noticeboard at Huish Moor very dilapidated Sarah and Mary have been looking at how to repair this. Meeting ended at 8:05	MVJ CC SPa MA
11	AOB- None	
12	Date of next Annual Meeting of the Parish Council. To be scheduled for May 2024	

Dorothy Hayward
Clerk to the Council