

# HUIISH CHAMPFLOWER PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council held on Tuesday 4th May 2021 at 7.30 pm held online

Present: Stephen Kimsey, Jos Phillips-Harral, Mary Abel, Louise Cook, Steve Powles,  
Chris Chanter, Councillor Dave Mansell, Councillor Mark Blaker and Dot Hayward.

1	<b>Election of Chairman</b> Stephen Kimsey was nominated and proposed as chairman by MA and seconded by SP. All agreed Stephen Kimsey was unanimously re-elected as Chairman	
2	<b>Acceptance of Office</b> Stephen verbally accepted the post, acceptance of office form to be completed later. DH to circulate	<b>DH/SK</b>
3	<b>Election of Vice Chairman</b> Mary Abel was nominated and proposed by SK and seconded by SP. All Agreed Mary was re-elected as Vice Chairman. Mary verbally accepted. DH to circulate forms of acceptance.	<b>DH/MA</b>
4	<b>Apologies.</b> Francis Nicholson	
5	<b>Declarations of Interest.</b> None	
6	<b>Minutes of the previous Annual Parish Council meeting 27th July 2020</b> All agreed that these were a true record. SK proposed they were accepted and MA seconded. Minutes to be signed by SK	<b>SK</b>
7	<b>Matters Arising.</b> None	
8	<b>Acceptance of the accounts for the year 2020-21</b> Accounts and AGAR return were circulated before the meeting CC proposed they were accepted and SK seconded. All agreed Councillor Blaker confirmed we should be contributing to Wivey library-a request from WAP will be sent during 2021. DH to get AGAR return signed by SK and it will then be added to the website and section 3 to external auditor by 30th June 2021. Thanks were expressed to Andrew Smith for carrying out the internal audit	<b>DH/SK</b>
9	<b>Finance.</b> Andrew signed off the internal audit and AGAR return section.	
10	<b>Finance Matters arising</b> Around £5500 held in reserves, this has been apportioned to the swings, the phone box and the village hall. DH asked if it was worth merging bank accounts as there is no advantage in having two. Agreed to wait until online banking is sorted.	
11	<b>Date of next meetings</b> 9th May 2022 at 7:30	

Clerk to the Parish: Dorothy Hayward