

SCHEDULE OF STANDARD CONDITIONS OF HIRE

These standard conditions apply to the hiring of Huish Champflower Village Hall & King George's Field. If the Hirer is in any doubt as to the meaning of any part of the conditions stated, the Booking Secretary should immediately be consulted on 01984 624412.

1. Supervision

The hirer must be at least 21 years of age.

The Hirer shall, during the period of the hiring, be responsible for: supervision of the village hall/ playing field, premises and facilities, the fabric and the contents; their care, safety from damage however slight or change of any sort and the behaviour of all persons using the premises whatever their capacity; including proper supervision of car parking arrangements so as to avoid obstruction of the highway. As directed by the HCVH Booking Secretary, the Hirer shall make good or pay for all damage (including accidental damage) to the playing field/village hall and facilities including the fixtures, fittings or contents and for loss of contents.

2. Use of Premises

The Hirer shall not use the premises and facilities for any purpose other than that described in the hiring agreement and shall not sub-hire or use the playing field/ village hall or facilities or allow the playing field/village hall or facilities to be used for any unlawful purpose or in any unlawful way nor do anything or bring onto the playing field site/village hall anything which may endanger the same or render invalid any insurance policies in respect thereof nor allow the consumption of alcohol thereon without written permission.

3. Licences

The Hirer shall be responsible for obtaining such licences as may be needed whether for the sale or supply of intoxicating liquor (**Temporary Event Notice**)

The Hall has a joint licence combining Performing Rights Society (PRS), for the playing of music, with a Public Premise Licence (PPL)

4. Gaming, Betting and Lotteries

The Hirer shall ensure that nothing is done on or in relation to the playing field site/village hall in contravention of the law relating to gaming, betting and lotteries.

5. Health and Hygiene

The Hirer shall observe all relevant food health and hygiene legislation and regulations.

6. Electrical Appliance Safety

The Hirer shall ensure that any electrical appliances brought by them to the playing field/village hall site and used there shall be safe and in good working order, and used in a safe manner. Where a residual circuit breaker is provided the hirer must make use of it in the interests of public safety.

7 Indemnity

The Hirer shall indemnify and keep indemnified each member of the HCVH management committee and employees, volunteers, agents and invitees against (a) the cost of repair of any damage done to any part of the playing field/village hall premises or facilities including the curtilage thereof or the contents of the playing field/village hall premises or facilities and (b) all claims in respect of damage or loss of property or injury to persons arising as a result of the use of the premises (including the storage of equipment) by the Hirer.

The Hirer shall take out adequate insurance to insure the Hirer and members of the Hirer's organisation and invitees against all claims arising as a result of the hire and on demand shall produce the policy and current receipt or other evidence of cover to the Booking Secretary

Note: The HCVH Committee is insured against any claims arising out of its own negligence.

8. Accidents and Dangerous Occurrences

The Hirer must report all accidents involving injury to the public to a member of the HCVH management committee as soon as possible and to provide details for the completion of an accident report. Any failure of equipment either that belonging to the Playing Field/Village Hall or brought in by the Hirer must also be reported as soon as possible.

Attention is drawn to the Health & Safety Policy. Copies on village hall website www.huishchampflower.org and copy available in the hall

9. Animals

The Hirer shall ensure that no animals, except guide dogs, are brought onto the playing field/village hall, premises and facilities, other than for a special event agreed to by the HCVH. No animals whatsoever are to enter the kitchen or changing rooms at any time.

10. Compliance with The Children Act 2006

The Hirer shall ensure that any activities for children under eight years of age comply with the provisions of The Children Act and that only fit and proper persons have access to the children.

See HCVH policy on Vulnerable Adults & Child Protection

11. Fly Posting

The Hirer shall not carry out or permit fly posting or any other form of unauthorised advertisements for any event taking place at the playing field and shall indemnify and keep indemnified each member of the management committee accordingly against all actions, claims and proceedings arising from any breach of this condition. Failure to observe this condition may lead to prosecution by the local authority

12. Cancellation

If the Hirer wishes to cancel the booking before the date of the event and the Booking Secretary is unable to conclude a replacement booking, the question of the payment or the repayment of the fee shall be at the discretion of the Booking Secretary.

The HCVH reserves the right to cancel this hiring by written notice to the Hirer in the event of:

- (a) the HCVH management committee reasonably considering that
 - (i) such hiring leading to a breach of licensing conditions, if applicable, or other legal or statutory requirements, or
 - (ii) unlawful or unsuitable activities will take place at the premises as a result of this hiring
- (b) the Playing Field/Village Hall, premises or facilities becoming unfit for the use intended by the Hirer.

In any such case the Hirer shall be entitled to a refund of any deposit already paid, but the HCVH shall not be liable to the Hirer for any resulting direct or indirect loss or damages whatsoever.

13. End of Hire

The Hirer shall be responsible for leaving the playing field/village hall, premises and facilities and surrounding area in a clean and tidy condition, properly locked and secured unless directed otherwise and any contents temporarily removed from their usual positions properly replaced, otherwise the HCVH shall be at liberty to make an additional charge.

14. Noise

The Hirer shall ensure that the minimum of noise is made on arrival and departure, particularly late at night.
The village hall is to be vacated by 23:30

15. No alterations

No alterations or additions may be made to the playing field/village hall, premises or facilities nor may any fixtures be installed or placards, decorations or other articles be connected in any way to any part of the playing field property without the prior written approval of the HCVH committee. Any alteration, fixture or fitting or attachment so approved shall at the discretion of the HCVH committee remain at the site at the end of the hiring

16. No Rights

The hiring agreement constitutes permission only to use the playing field/village hall, premises and facilities and confers no tenancy or other right of occupation on the Hirer.

(Rev. July 2019)

The way we handle and manage the information you provide is set out in our Data Protection Policies and Procedures, a copy of which is available on the Huish Champflower website (HuishChampflower.org) and also available on request.