

## Schedule C2

## Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	HOISH CHAMPFLOWER PARISH COUNCIL		Sum 149
BOX NO	6	£	
(b) Figure in 2017 column			2094
(a) Figure in 2016 column			644
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)			1450

Reasons (as many as are applicable)	Amount £
Reason 1 PARISH COUNCIL LOST CLERK DUE TO RESIGNATION IN 2015/16 YR MANY PAYMENTS TO LOCAL ORGANISATIONS WERE NOT MADE. 2016/17 ALL PAYMENTS NOW UP TO DATE	1450
Reason 2	
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	1450
(f) Unexplained amount £ of total variance at (d - e)	
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)	
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	