

HUIISH CHAMPFLOWER PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Tuesday November 14th 2017 at 7.30pm in the Village Hall

Present Stephen Kimsey (Chair) (SK), Stephen Powles (SP),
Mary Abel (MA), Marc Vyvyan-Jones (MVJ) and Jos Philips Harral (JPH).

Others present; Keith Turner, John Moore and Gaby Bellamy Village Agent.

Action

1	<p>Apologies Chris Chanter and Sam Kennen</p>	
2	<p>Declaration of interests None.</p>	
3	<p>Minutes of the meeting held on September 12th 2017 Item 4 Correction – Site was not a burial site but a. Site was an English Heritage site formerly owned by Major Bowden but is believed to be common land and may be handed to the parish. Item 5 Finance – donations to Churchyards, Playing field Association is an annual donation. Minutes were agreed as an accurate record of the meeting. Proposed JPH and seconded MA. All parish councilors agreed. SK signed.</p>	
4	<p>Matters arising Huish Moor quarry ownership was discussed. Clerk to make enquiry to First Community Trading insurance to determine whether the Parish Council could get insurance to cover the 1.5 - 2 acre strip of land. It is believed that two footpaths cross the parcel of land. JPH would make enquiries regarding the deeds to the land.</p>	
5	<p>Village Agent Gaby Bellamy made a presentation to the parish council about the role of village agents, one post is mostly based out of Lister House Surgery. They mainly provide one-to-one support for information and services. A lot of the job involves networking between agencies. Village agents were created to take the strain off other statutory agencies. Individuals have to be referred to the village agent. Working hours at Lister Surgery are all day Monday and Friday afternoon, Wiveliscombe House are usually Tuesday morning otherwise business is done through house visits.</p>	
6	<p>Finance Bank statements Business Instant Access account at 9th October 2017 was £1063.58</p>	

Signed by:

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	<p>Treasurers Account at 2nd October 2017 was £7593.51</p> <p>A cheque for £117.60 was made out to Linda Grace to cover costs of Village Fete earlier in the year. Cheque No.479 was proposed by MVJ and seconded by JPH</p> <p>A cheque was also agreed to be made for £50.00 to Yvonne Williams for here long service preparing editing and distributing the parish magazine.</p> <p>Budget for 2018-19 was discussed and SK considered how the parish council should manage and budget costs in advance of financial year.</p> <p>A proposal was made by JPH to restore the parish precept to £3500 for 2018/19. The proposal was seconded by MA and all the parish councilors present agreed to the proposal.</p>	
7	<p>Procedures</p> <p>A sub group met to consider reviewing and adding procedures to the current suite of documents agreed by the Parish Council.</p> <p>Documents tabled to Parish Council were;</p> <p>The Members code of conduct</p> <p>Complaints Procedure</p> <p>Risk Assessment.</p> <p>The above documents were reviewed and reapproved. Proposed by JPH and seconded by MA</p> <p>Further documents would be reviewed in the same way.</p>	
8	<p>Planning</p> <p>Nothing to report.</p>	
9	<p>Footpaths & Bridleways</p> <p>Nothing to report.</p>	
10	<p>Highways</p> <p>No update from the Signpost project.</p> <p>JPH asked for two more shovels to be provided for grit bins during this coming winter period.</p> <p>Clerk to contact Highways regarding the miscommunication on diversion signs and accuracy of the information on them during the long term roadworks through Clatworthy.</p>	
11	<p>Broadband</p> <p>Nothing to report</p>	
12	<p>Neighbourhood Watch</p> <p>No update from Vicky Enwright.</p>	

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	MA indicated that her Farm sign at the top of their drive had been stolen.	
13	Defibrillator and CPR refresher training Another date has been agreed for refresher CPR training. Sunday December 17 th 2017 at 4pm Huish Champflower village hall.	
14	Correspondence Clerk indicated that much correspondence is received and distributed to the parish councilors by email.	
15	Update from SCC and WSDC KT discussed the matter about empty properties in our villages, as part of Hinkley Point C property strategy. WSDC have not yet reviewed their budget for 2018/19 financial year.	
16	AOB Tanners Hill hedge cutting request to Highways. Contact JPH for full details	
16	Date of next meeting Tuesday 9th January 2018 at 7.30pm.	

Meeting closed at 9.55m

Signed by:

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